

# Villas of the Meadows of Winterset Request for Residential Architectural Changes

Submit form to: Member of ACC committee

The Villas of the Meadows of Winterset Bylaws empowers the Board of Directors to enforce the Declaration of Restrictions which requires the residential architectural changes listed below receive prior written approval of the Board before the project may proceed.

Name of Homeowner: \_\_\_\_\_ Date: \_\_\_\_\_

Address: \_\_\_\_\_ Telephone No: \_\_\_\_\_ E-Mail: \_\_\_\_\_

## Type of Architectural Change: (Please select all that apply)

House Painting (1)  Roof (2)  Residential Change  General Landscaping (3)

(1) Colors representing the typical color scheme of the neighborhood must be approved before proceeding. Generally muted earth tones (beiges, tans, grays and browns) are considered appropriate. Primary, bright or pastel along with colors like black, red, orange or purple will probably not be approved.

(2) Type and color representing the typical neighborhood roofs will be approved.

(3) Example: Slope change. General Landscaping does not include typical placement of berms, trees, shrubs, flowers, etc. except on corner lots.

Outbuilding which includes:

Fence  Other: \_\_\_\_\_ Planting \_\_\_\_\_

## Documentation to be submitted (as needed):

Color Samples with Name of Paint Manufacturer and Color Name and Code

Drawing with Dimensions/Locations on copy of Plot Plan

Material Description &/or Samples, Brochure – if available, Photo Examples, Construction Specifications

Estimated Start Date ASAP \_\_\_\_\_ Estimated Completion Date \_\_\_\_\_ within day of approval \_\_\_\_\_

Name of Contractor \_\_\_\_\_ or Do it Yourself \_\_\_\_\_

Brief Description of Change: \_\_\_\_\_

For screening purposes \_\_\_\_\_

Digitre has been contacted \_\_\_\_\_

Also property lines have been determined as city has sent plot plan \_\_\_\_\_

**Please note: By signing this form, the Homeowner is certifying all required City of Lee's Summit Building Permits have been obtained.**

Homeowner Signature: \_\_\_\_\_

# Villas of the Meadows of Winterset Request for Residential Architectural Changes

Date received by the Architectural Control Committee \_\_\_\_\_

Inspection: Y/N Date: \_\_\_\_\_ Discussion with Homeowner: Y/N Date: \_\_\_\_\_

Results: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Recommended Disposition:**

Approved

Disapproved Reason: \_\_\_\_\_

Return to Homeowner for: \_\_\_\_\_

Additional Information Needed: \_\_\_\_\_

Recommended Changes Needed Before Approval: \_\_\_\_\_

Signed by: \_\_\_\_\_

Architectural Control Committee

Date \_\_\_\_\_

Date received from ACC by President: \_\_\_\_\_

Disposition:

Approved

Disapproved

Returned to Homeowner

Referred to Board

Letter to Homeowner Date: \_\_\_\_\_

Signed by: \_\_\_\_\_

President, Board of Directors

Date \_\_\_\_\_